



Faculty Appraisal Report 20 -1

Name : Designation:

PRN :

Date of joining VJIM & designation :DD/ MM/ YYYY

Phone : self/home email :

Temporary Probation Permanent Contract

Total Teaching Experience : Engg: ----Yrs----Months Arts: ----Yrs----Months

Industrial Experience : ----Yrs----Months

Total Experience in VJIM: ----Yrs ----Months

(Provide relevant details pertaining to each session and the expected data is limited to last one year, except otherwise specified. Copies of relevant supporting material / documents may be enclosed)

I. Administrative work

II Academic Activities

(a) Details of qualifications at the time of appointment

Course	FT / PT / Distance	College / University	Year of passing	Score/Grade
UG in.....				
PG in				

(b) Details of qualification attained, after appointment

Course	FT / PT / Distance	College / University/board	Duration in months	Current status

(c) Instructional Work (Odd & Even Semester)

Subject Code & Subject	Class strength	No. of Students Appeared	No. of Students >50%	Number of Students < 50%	Exam pass percentage



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(d) Participation in FDP, workshop, seminar, symposium, conference training etc

Programme	Organized by	Topic / subject	Date & Duration in days

(e) Activities organized (workshop / symposium / seminar / FDP / STTP /conference etc)

Activity type	Topic/subject	Duration and Date	Local / national / international	No. of participants	Major sponsors, if any

(f) Industrial training programme/visits organized

Activity	Title of activity	Duration and Date	Local / national	No. of participants	sponsors, if any

(g) Curricular & co-curricular (Tutor, activity in-charge, etc)

Details of position held	Period	Specific achievements, if any

(h) Extra curricular (Club activities, memberships, celebration, ISO, admission, placement etc)

Details of position held	Period	Target, achievements, remarks

(i) Academic supervisory work (PG project guidance)

Project/OS & Sem	No of Students	Specializations	Duration of study	Remarks

(j) Special lectures delivered (FDP, workshop, seminars, conferences etc)

Type of programme	Date	Duration(hr)	Topic handled	Organization / institution



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III Research Activities

(a) Development of New business centre, consultancy, training establishments etc

Details of activity	Nature of work	Current status

(b) Fund generation activities (Proposals to funding agencies, consultancy etc)

Nature of activity	Concerned agency	Fund generated / applied / sanctioned	Current status of activity

(c) External Project Guidance

Sl. No	Name of student	Title of project	Project objectives	Co-guide, if any	Current status

(d) Research papers published in Journals

Title of the paper	Co-author(s) if any	Name of the Journal, ref no & Publisher	Vol. & No.	Month & Year

(e) Publication of Books

Title of the Book	Co-authors if any	Publisher & ISBN no	Month & year	Price

IV General

(a)Details of Professional society activities, OISCA etc

(b)Membership in professional bodies

(c)Details of special achievements & awards, other relevant information (regarding service to college, academic work, professional development & service to community)

Date

Signature



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..... (To be filled by Director)

I. Administrative activities (max. points 05)

	List 5 major activities	Points allotted	Points earned
1		1	
2		1	
3		1	
4		1	
5		1	

II. Academic activities (max. points 25)

A	Teaching Effectiveness additional parameters	Points allotted	Points earned
i	Student Feedback collected (10 max)		
	a) Personal attributes of the faculty	2.5	
	b) Faculty's Learning facilitation	3.5	
	c) Quality of feedback to the students by the faculty	2.5	
	d) Overall performance and satisfaction	1.5	
ii	Principal's Feedback (10 max)		
	a) Course plan, case study materials	1.5	
	b) Test question papers quality	2	
	c) Effective class room management	2	
	d) Extra technical care for students (such as helping students to present papers outside the college)	2.5	
	e) Indirect feedback from students through PTA meeting and class committee meeting etc	1	
	f) Course file as per ISO	1	
iii	University Results (5 max)	5	

B	Service to college (10 max)	Points allotted	Points earned
i	Curricular (6max)		
	a) Tutorship	1	
	b) Industrial Visit charge organized	1	
	c) FDP / EDP organized	2	
	d) Workshop / symposium / seminar organized/ Accompanying students for activities outside the college	2	
ii	Co-curricular (2 max)		
	a) Association, Professional body activity, Mgt feast responsibilities & Other activities.	1	
	b) Administrative work assigned by Director / Management	1	
iii	Extra curricular (2 max)		
	a) Admission, publicity, outside class	1	
	b) Placement / competitive exam preparation support	1	



III. Research activities (max. points 10)

I	Fund generation		
	Conferences organized (organizing secretary / coordinators) (whenever more than one faculty is involved the credits will be shared equally by all concerned)	National	0.5
		International	1
ii	Industrial Training activities		
	a) Training work	1	
	b) Consultancy work	3	
iii	Paper Publications (refereed journals)		
	a) Papers – National journal	0.5	
	c) Papers – International journal	1.5	
iv	Successful Guidance of main projects (max.2points per project)		
	Successful Guidance of OS (max.2points per project)		
v	Special Achievements award		
	a) National award	per award	1
	b) International award	per award	1.5

Total Points _____

Principal

Coordinator

Administrator

Chairman